

Bridal Agreement Terms and Conditions



Policies

Securing Appointment Date

Your appointment date(s) and service(s) will be secured when the signed contract and deposit have been received. All bookings for weddings are made on a "first -come -first -served" basis. No dates will be guaranteed without a signed contract and deposit.

Deposit

All reservations for parties up to 5 people must be reserved and guaranteed with a \$100.00 deposit. Parties of 6 or more must be reserved and guaranteed with a \$200.00 deposit. All deposits are due within 48 hours of scheduling services. The reservation(s) will be cancelled if payment and the signed contract are not received by the due date. Deposits for reservations cancelled within 14 days of your scheduled appointment(s) will be refunded.

Payment

Remaining balance is due the day of the service. Prices are subject to change as styling needs change or services are added. Prices do not include gratuity. We accept MasterCard, Visa & Discover.

Contract/Appointment Changes

All agreements will be made in writing. Wedding date and time, service date, time of arrival in salon, estimated time of completion, name of guests to be styled and service descriptions will be mailed or emailed. Any changes/additions to guests or wedding party members requesting additional services after the contract is signed, **must be submitted in writing (mail or email)**, (no changes will be made over the telephone). Charges for guests requiring additional services must be paid in full on the day of the service. Changes will be accepted up to 14 days prior to the service date. Any cancellations made less than 14 days notice, will be charged to the credit card associated with this contract. The entire cost of the cancelled service(s) will be placed on the credit card.

- The bride/individual signing their contract may permit only **one** other person to authorize/submit and change any arrangements for the wedding party. Contracts and changes made by anyone other than the individual signing or listed on this contract are not allowed and considered invalid. The salon coordinator/manager and owner are the only ones to accept and make request changes.
- Cancellations due to emergencies are considered on a case-by-case basis per salon management's discretion.
- You may mail or email any changed or requests.

Late Arrivals/ Etiquette

If the wedding party is more than ten (10) minutes late without making contact with us, the party will be charged an additional \$15.00 late fee for each guest serviced. Tardiness results in scheduling and service conflicts for you and other clients following your appointment(s). If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, stylists may or may not be able to

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accommodate the new arrival time. If the scope of the original contract cannot be fulfilled due to client,' tardiness, services may be reduced: however clients are liable for the original service amount.

If a wedding party is more than one (1) hour late without making contact with us, the assumption is the client is a no-show. This results in the client forfeiting all deposits and payments for the contracted services.

As we provide hair, makeup and nail services we insist that the wedding party does not apply their own makeup, or nail polish, or try to do their own hair within the salon.

We apologize for any inconvenience, but we must follow this policy out of respect for our stylists and other clients

I have read, understand and agree to the terms of this contract. Deposit payment is due upon submission of this document.

Signature: _____ Date: _____

Print Name: _____

Name of Additional Contact Person: _____

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Dear Bride,

Now that everything is pretty well arranged for your wedding day, you are ready to set up your styling appointments and we are ready to assist you! The purpose of this agreement is to confirm the services to be rendered for the wedding party along with the name(s) of those responsible of services provided by Cielo Salon. This agreement and deposit must be completed and returned within 48 hours of scheduling services or the service(s) and times(s) requested will not remain reserved.

Wedding Information

Wedding Date: _____ Ceremony/Picture Start Time: _____

Time you need to leave the Salon: _____ Number of guests in Bridal Party: _____

Bridal Information

Brides's Name: _____ Bride's Phone Number: _____

Brides's Address: _____

E-mail Address: _____

Alternate Name and Phone Number: _____

Special Requirements for the Bride and her Wedding Party.

- *Please arrive for your services early or on time.
- *Please consider our guests who are scheduled after you.
- *Please arrive for your appointment with very dry hair (Washed the night before or not washed at all).
- *When necessary, a shampoo will be done at the salon by the stylist.
- *Wearing a button down shirts is suggested.

Credit Card Information

In order to guarantee your appointment times we require the following credit information

Credit Card Type: Visa / Mastercard / Discover Credit Card #: _____

Exp. Date ___/___ Code _____ Billing Address: _____

Signature: _____ Date: ___/___/___

674 Main Street • East Aurora • New York 14052 716-652-7633
cielosalon@roadrunner.com

Total Amount of Services \$ _____.
Total Deposit Required _\$ _____.
Payment type Cash _____ Check _____ Credit _____ You will be given a deposit # _____

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Print Name: _____

We are trully looking forward to sharing your day with you, Please call if you have any questions!

Worksheet

Please write out the first and last names (and phone #'s) of the people in your party. Please let us know what services they will need that day.

Wedding Day/ Pedicure Party

Names (first, last , phone#)

Services

Hair (long, med, short